

**“Working Together, To Build Student Success, In A Caring Place”**

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Board of Trustees – Regular Meeting  
Thursday, December 14, 2017 at 5:30 p.m.  
Library: Public Meeting  
**MINUTES**

All documentation supporting the items on this agenda are available for public review in the District Office, 15430 Oregon Road, Hornbrook, CA 96044, during normal business hours of 8:00 a.m. through 3:30 p.m. Monday through Friday. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District Office 48 hours prior to the meeting at 475-3598.

**1.0 Opening: General Functions**

**1.1 Welcome/Call To Order**

The meeting was called to order at 5:32pm by Donna Ratliff. Present was Willis Spencer and Clay Sloan. Also present were Kelly Bear and Julie Williams.

**1.2 Correspondence**

No Correspondence.

**2.0 Consent Agenda**

**ACTION**

**2.1 Minutes of Regular Meeting November 9, 2017**

A motion was made by Spencer and seconded by Ratliff to approve the November 9<sup>th</sup>, 2017 minutes. Motion carried. 3-0

**2.2 Warrants and Fund Transfers**

A motion was made by Spencer and seconded by Sloan to approve the warrants. Motion carried. 3-0

**2.3 Interdistrict Transfers- 1 interdistrict transfer.**

**3.0 Governing Board Organizational Meeting**

**3.1 Elect Board President, Clerk and Representative**

**ACTION**

A motion was made by Spencer and seconded by Sloan to elect Ratliff as Board President. Motion carried. 2-0. A motion was made by Sloan and seconded by Donna to elect Spencer as Board Clerk. Motion carried. 2-0. A motion was made by Spencer and seconded by Ratliff to elect Sloan as Representative. Motion carried. 2-0.

**3.2 Establish Day and Time for Board Meetings to be held**

**ACTION**

A motion was made by Spencer and seconded by Ratliff to meet on the second Thursday of the month at 5:30pm for the Hornbrook Elementary Board Meeting. Motion carried 3-0.

**4.0 Public Input- No public input.**

**5.0 Approve 1<sup>st</sup> Interim Budget Report**

**ACTION**

Superintendent Bear went over report on budget and expenditures. A motion was made by Spencer and seconded by Sloan to approve the 2017-2018 1st Interim Budget Report prepared by the Siskiyou County Office of Education Budget Technician. Motion carried. 3-0

**6.0 Approve Resolution: Withdrawal of Membership in Schools Excess Liability Fund (SELF) –  
To be effective 7/1/2018 ACTION**

A motion was made by Spencer and seconded by Sloan to approve the resolution to withdrawal from membership in Schools Excess Liability Fund. Motion carried. 3-0

**7.0 Approve Hiring of Paraprofessional/SAFE Aide ACTION**

A motion was made by Sloan and seconded by Spencer to approve hiring a new Paraprofessional/SAFE Aide effective November 27, 2017. Motion carried. 3-0

**8.0 Closed Session**

Closed Session was called to order at 5:55pm by Donna Ratliff.

**Government Code Section 54957  
Public Employee Discipline/Dismissal/Release**

**9.0 Reconvene in Open Session and Report Action Taken in Closed Session**

Open session was reconvened at 6:16pm.  
No action taken in closed session.

**10.0 Facilities Update INFORMATION**

Superintendent Bear updated and reviewed the facilities plan. Landscaping/ADA project re-bid timeline discussed.

**11.0 LCAP Update INFORMATION**

Superintendent Bear reviewed the actions and expenditures to date for the 2017-18 LCAP. Data analysis and summary of implementation started for end-of-year reporting.

**12.0 Board Report INFORMATION**

No comments.

**13.0 Superintendent's Report INFORMATION**

**Enrollment:** 55

**Christmas Program:** successful; new Santa costume

**8<sup>th</sup> Grade trip:** plans for LA area

**Performance:** "The Story of Scrooge" –great

**Chase Bank:** moved money to Tri-Counties Bank and closed all accounts

**Basketball Season:** First game 1/11/18

**CALPADS:** Data Management Recognition

**Board Training:** TBA (end January)

**14.0 Adjournment ACTION**

A motion was made by Spencer and Seconded by Sloan to adjourn the meeting at 6:36pm.

**The next Board Meeting is January 11, 2018**

  
Willis Spencer

Clerk