

“Working Together, To Build Student Success, In A Caring Place”

Regular Board Meeting Minutes
November 16, 2023; 5:00 PM; HES Library

Call to Order: Amiee Smith
By the presiding officer

Open Session:

Attendees:

Jeanne Welch
John McDonald
Stephanie Robinson
Jason Moreland

Time: 5:03

1.0 Welcome Audience/Pledge of Allegiance/Opening

- 1.1 Public Hearing: **None**
- 1.2 Changes to agenda: **None**
- 1.3 Approval of Agenda: **Motion to approve Agenda made by Cheryl. Second by Melissa. Motion carried.**

2.0 Public Comment: Under this item, the public is invited to address the Board regarding items that are on the open session agenda. Speakers are limited to three minutes each. Please be aware that this is a business meeting held in a public place and that the Board is prohibited by law from acting on any item not listed on the agenda.

3.0 Consent Agenda: Items listed under the Consent Agenda are routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. **Stephanie Robinson- Requested board to revisit dress code concerning footwear. Jeanne Welch- Thank you for the Facebook posts and helpful information. John McDonald - Thank you for approving early retirement. John states with his upcoming retirement he does believe it will be a smooth transition with new staff.**

- 3.1 Batch - #1101
- 3.2 Approval of minutes for October 19, 2023 regular board meeting
Motion to consent Agenda made by Amiee. Second by Melissa. Motion passed.

4.0 Reports

- 4.1 Teachers report **None**
- 4.2 Athletic Director Report **Basketball season starts after Thanksgiving Break. HES will be hiring a Basketball Coach.**

5.0 Finance and Facilities

5.1 Business/Facilities Report **Liesl gave a report**

5.2 Action Items

- 5.2.1 Approve - 2021/22 Unaudited Actuals **Motion to approve made by Cheryl. Second by Amiee. Motion carried.**

5.3 Policy and Governance

5.4 Superintendent report

- 5.4.1 TK/K Facility Grant Progress Report **Liesl gave a report**
- 5.4.2 Literacy Grant Progress Report - TABLED for December meeting.
- 5.4.3 Approve – CSBA Policy September Policy Revisions
 - BP 1160 - Political Processes
 - BP 1330/AR 1330 - Use of School Facilities
 - AR 3311 - Bids
 - AR 3311.3 - Design-Build Contracts

BP 3312 - Contracts
BP 3460 - Financial Reports and Accountability
BP 3551/AR 3551 Food Service Operations/Cafeteria Funds
BP 4151/4251/4351 - Employee Compensation
AR 4217.3 - Layoff/Rehire
BP 5131.9 - Academic Honesty
BP 6162.5 - Student Assessment
AR 7140 - Architectural and Engineering Services [Motion to approve made by Amiee. Second by Melissa. Motion passed.](#)

5.5 Action Items [None](#)

5.6 Superintendent Items - [None](#)

5.7 Board Member Items - [Cheryl Wilhite](#) appreciates all of the help received from HES staff when she comes into volunteer once a month with arts and crafts.

7.0 Closed Session:

Time: 5:18

7.1 Public Employee Appointment/ Employment/Resignation/Request for Leave (GC 54954.5/54957):

7.1.1 - Resignation - Classified Staff - JM

7.1.2 - Resignation - Confidential Staff - JW

7.1.3 - Resignation - Certificated Staff - KB

7.1.4 - Employment - Paraprofessional/SAFE Aide - TO [Motion to approve Cheryl. Second by Melissa. Motion Passed.](#)

7.2 Personnel Matters Pursuant to Government Code 54957: [None](#)

7.3 Student Discipline Matters (Education Code 35146): [None](#)

7.4 Evaluation of Performance (GC 54957): [None](#)

7.5 Conference with Labor Negotiator (GC 54957.6): [None](#)

8.0 Return to Open Session

Time: 5:21

8.1 Disclosure of action in Closed Session, if any. GC 54957.1 (A) (5) Superintendent [Elected to hire Employment - Paraprofessional/SAFE Aide - TO](#)

9.0 Adjournment

Time: 5:21

Next Regularly Scheduled Meeting: December 21, 2023

The Hornbrook Elementary School District welcomes you to its Regular meetings scheduled on the second Thursday of each month at 5 p.m. at the Hornbrook Elementary School District Library or other posted location. Open Session generally starts at 5:00 PM followed by closed session at 6:00PM. Not all board meetings follow this format. Please see the Board Agenda for specific details including Special Meetings.

Documentation supporting the items on this agenda is available for public review in the **District Office** during normal business hours. Occasionally, office hours may vary. Please call in advance for changes in District Office Hours. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District Office 48 hours prior to the meeting. POSTED: November 13th, 2023.