

“Working Together, To Build Student Success, In A Caring Place”

Regular Board Meeting Minutes
October 19, 2023; 5:00 PM; HES Library

Call to Order: Amiee Smith
By the presiding officer

Open Session: Jeanne Welch
Barbra Brennan

Time: 5:03

1.0 Welcome Audience/Pledge of Allegiance/Opening

- 1.1 Public Hearing: **None**
- 1.2 Changes to agenda: [7.1, 7.1.2](#)
- 1.3 Approval of Agenda: [Motion to approve Agenda made by Amiee. Second by Melissa. Motion Passed.](#)

2.0 Public Comment: Under this item, the public is invited to address the Board regarding items that are on the open session agenda. Speakers are limited to three minutes each. Please be aware that this is a business meeting held in a public place and that the Board is prohibited by law from acting on any item not listed on the agenda. [Post minutes on the school website.](#)

3.0 Consent Agenda: Items listed under the Consent Agenda are routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

- 3.1 Batch - 1004
- 3.2 Quarterly Williams Report - October 2023 - No Complaints
- 3.3 Approval of minutes for September 14, 2023 regular board meeting [Motion to consent Agenda made by Melissa. Second by Cheryl. Motion passed.](#)

4.0 Reports

- 4.1 Teachers report -[None](#)
- 4.2 Athletic Director Report - [Matt is trying to fill the athletic director position. Volleyball tournament is Saturday October 21st, the game starts at 11:45. HES tied for first place. Basketball season starts after Thanksgiving break.](#)

5.0 Finance and Facilities

5.1 **Business/Facilities Report** [Liesl is out at a conference. Liesl will make a report about the revised budget in the December meeting.](#)

5.2 Action Items

- 5.2.1 Approve - Early Retirement Incentive Payment - John McDonald [Motion to approve made by Amiee. Melissa second. Motion passed.](#)

5.3 Policy and Governance

5.4 Superintendent report

- 5.4.1 TK/K Facility Grant Progress Report [Matt gave a report.](#)
- 5.4.2 CAASPP Testing Data 2023
- 5.4.3 First Reading – CSBA Policy September Policy Revisions - [Matt gave a report.](#)
 - BP 1160 - Political Processes
 - BP 1330/AR 1330 - Use of School Facilities
 - AR 3311 - Bids
 - AR 3311.3 - Design-Build Contracts
 - BP 3312 - Contracts
 - BP 3460 - Financial Reports and Accountability

BP 3551/AR 3551 Food Service Operations/Cafeteria Funds
BP 4151/4251/4351 - Employee Compensation
AR 4217.3 - Layoff/Rehire
BP 5131.9 - Academic Honesty
BP 6162.5 - Student Assessment
AR 7140 - Architectural and Engineering Services

5.5 Action Items

- 5.5.1 Approve - Zane Schreder Construction as Construction Manager for the California TK/K Facility Construction Grant project [Motion to approve made by Cheryl. Second by Amiee. Motion passed.](#)
- 5.6 **Superintendent Items** - [Thanked Secretary for interacting on social media. Keeping parents and the community informed and involved. Thanked the board members for their participation and being reliable members. Matt expressed his admiration for HES teachers.](#)
- 5.7 **Board Member Items** - [Cheryl made a report of her experience volunteering this week at HES. She stated she was very impressed, the experience was amazing and that she will definitely do it again.](#)

7.0 Closed Session:

Time: 5:41

- 7.1 ~~Public Employee Appointment/ Employment/Resignation/Request for Leave (GC 54954.5/54957):~~
~~7.1.2 Resignation JM~~
- 7.2 Personnel Matters Pursuant to Government Code 54957: None
- 7.3 Student Discipline Matters (Education Code 35146): None
- 7.4 Evaluation of Performance (GC 54957): None
- 7.5 Conference with Labor Negotiator (GC 54957.6): None

8.0 Return to Open Session

Time: 6:12

- 8.1 Disclosure of action in Closed Session, if any. GC 54957.1 (A) (5) Superintendent

9.0 Adjournment

Time: 6:12

Next Regularly Scheduled Meeting: November 16, 2023

The Hornbrook Elementary School District welcomes you to its Regular meetings scheduled on the second Wednesday of each month at 6 p.m. at the Hornbrook Elementary School District Library or other posted location. Open Session generally starts at 6:00 PM followed by closed session at 7:00PM. Not all board meetings follow this format. Please see the Board Agenda for specific details including Special Meetings.

Documentation supporting the items on this agenda is available for public review in the **District Office** during normal business hours. Occasionally, office hours may vary. Please call in advance for changes in District Office Hours. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District Office 48 hours prior to the meeting. POSTED: October 16, 2023.