

“Working Together, To Build Student Success, In A Caring Place”

Regular Board Meeting Minutes September 14, 2022; 6:00 PM; HES Library

Call to Order:

By the presiding officer Amiee Bortolussi

Open Session:

Time: 6:00pm

1.0 Welcome Audience/Pledge of Allegiance/Opening

1.1 Public Hearing: **Sufficiency of Textbooks**

1.2 Changes to agenda:

1.3 Approval of Agenda: [Motion to approve Agenda made by Audra. Second by Bortolussi. Motion passed.](#)

2.0 Public Comment: Under this item, the public is invited to address the Board regarding items that are on the open session agenda. Speakers are limited to three minutes each. Please be aware that this is a business meeting held in a public place and that the Board is prohibited by law from acting on any item not listed on the agenda. [None](#)

3.0 Consent Agenda: Items listed under the Consent Agenda are routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

3.1 Approval of Minutes - 8/19/22 Regular Meeting

3.2 Approve - Batch #0825

3.3 Approve - Batch Special #0826

3.4 Approve - Batch #0909

3.5 Budget Transfer Resolution - LCAP/Budget Clean-up

3.6 Approve - Resolution 2223-1 - SAFE No-Cut Policy

3.7 Approve - Resolution 2223-2 - SAFE Early Release Policy

3.8 Approve - Resolution 2223-3 - Sufficiency of Textbooks

[Motion to approve Consent Agenda made by Bortolussi. Second by Mylan. Motion passed.](#)

4.0 Reports

4.1 Teachers report - None

4.2 Athletic Director Report - Matt Dustan - [Volleyball is going well. Lots of kids and a great volunteer. We do need a new Volleyball net.](#)

5.0 Finance and Facilities

5.1 Business/Facilities Report

5.1.1 - Kitchen Equipment and Repair - [Renovations are happening. A sink has been moved and drain pipes fixed.](#)

5.1.2 - 2021/22 Developer Fee Report - [The Board was informed of the 21/22 Developer Fee Report](#)

5.1.3 - Uniform Complaint Procedures (UCP) Annual Notice 2022/23 - [The Board was informed of the 22/23 UCP.](#)

5.1.4 Action Items

5.1.5 Approve - Job Description - Lead Teacher - [Motion to approve made by Bortolussi. Second by Mylan. Motion passed.](#)

5.1.6 Approve - Stipend - Teacher in Charge - [Item Tabled](#)

5.1.7 Approve - Add Authorized Signer to Bank Accounts - [Motion to approve made by Bortolussi. Second by Mylan. Motion passed.](#)

5.1.8 Approve - Adult Lunch Price Increase to \$4.75 - [Motion to approve made by Mylan. Second by Bortolussi. Motion passed.](#)

- 5.1.9 Approve - Substitute Rate Increase - [Motion to approve made by Bortolussi. Second by Mylan. Motion passed.](#)

6.0 Policy and Governance

6.1 Superintendent report

- 6.1.1 Back to School Night - [Great turn out. The Counselor also stayed to meet parents.](#)

6.2 Action Items

- 6.2.1 Approve - Revision to Board Calendar - Move Regular meetings to 3rd Thursday of the month. [Motion to approve made by Bortolussi. Second by Mylan. Motion passed.](#)
- 6.2.2 Approve - Revision to Board Action Calendar - [Motion to approve made by Mylan. Second by Bortolussi. Motion passed.](#)
- 6.2.3 Board Policy Updates - 7/2022 - *First Reading*
BP 0420.41, EX 0420.41
EX 1113
AR 1312.4, EX 1312.4
BP 3110
AR 3517, EX 3517
BP 3523, AR 3523
BP 3550, AR 3550
BP 3551, AR 3551
BP 3553, AR 3553
AR 4112.2
AR 4161.8/4261.8/4361.8
AR 6173.1

- 6.3 **Superintendent Items** - Emergency closure on 09/14/2022 due to no water. The boiler is at 40% capacity. We are applying for a State grant. Plans are being made to plant grass and clover in the field.

- 6.4 **Board Member Items** - [Amiee Bortolussi thanked a member of the public for attending the meeting.](#)

7.0 Closed Session:

Time: 6:54pm

- 7.1 Public Employee Appointment/ Employment/Resignation/Request for Leave (GC 54954.5/54957):

- 7.1.1 - Approve - Employment - KT - Maintenance Lead
7.1.2 - Approve - Appointment - KB - Lead Teacher

- 7.2 Personnel Matters Pursuant to Government Code 54957: None

- 7.3 Student Discipline Matters (Education Code 35146): None

- 7.4 Evaluation of Performance (GC 54957): None

- 7.5 Conference with Labor Negotiator (GC 54957.6): None

8.0 Return to Open Session

Time: 7:10pm

- 8.1 Disclosure of action in Closed Session, if any. GC 54957.1 (A) (5) Superintendent

[The Board approved the appointment of Kevin Trout for Maintenance and Kelly Bear as Teacher in Charge.](#)

9.0 Adjournment

Time: 7:10pm

Next Regularly Scheduled Meeting: October 20, 2022

The Hornbrook Elementary School District welcomes you to its Regular meetings scheduled on the second Wednesday of each month at 6 p.m. at the Hornbrook Elementary School District Library or other posted location. Open Session generally starts at 6:00 PM followed by closed session at 7:00PM. Not all board meetings follow this format. Please see the Board Agenda for specific details including Special Meetings.

Documentation supporting the items on this agenda is available for public review in the **District Office** during normal business hours. Occasionally, office hours may vary. Please call in advance for changes in District Office Hours. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District Office 48 hours prior to the meeting. POSTED: September 9, 2022.

