

# Hornbrook Elementary School

[www.hornbrookschool.org](http://www.hornbrookschool.org)

15430 Oregon Road  
P.O. Box 169  
Hornbrook, CA  
96044  
530-475-3598  
Fax 530-475-0929

*"Working Together, To Build Student Success, In A Caring Place"*

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**Board of Trustees-Special Meeting  
Monday, March 16, 2020 at 6:00 p.m.  
Library: Public Meeting**

## MINUTES

### 1.0 Opening: General Functions

#### 1.1 Welcome/Call to Order

The meeting was called to order at 6:03 pm by Donna Ratliff. Present were Willis Spencer and Clay Sloan. Also present was Kelly Bear.

#### 1.2 Correspondence-none

### 2.0 Public Input- none

### 3.0 School Closure due to water quality issue

#### ACTION

A motion was made by Spencer and seconded by Sloan to approve the emergency closure of the school for the week of March 16-20 due to the water quality issues presented to us from Hornbrook Community Services District. Motion carried. Aye-3 Nay-0

### 4.0 Approve School Closure and plan for Pandemic

#### ACTION

A motion was made by Sloan and seconded by Spencer to approve closure of the school from March 23-April 3 due to the COVID-19 issues and plan for employees and students. Motion carried. Aye-3 Nay-0

### 5.0 Approve Pandemic Plan to be included in the Comprehensive School Safety Plan

#### ACTION

A motion was made by Spencer and seconded by Sloan to approve the addition of a Pandemic Plan into the CSSP. Motion carried. Aye-3 Nay-0

### 6.0 Superintendent Report

- additional information from state about COVID-19 funding

### 7.0 Adjournment

A motion was made by Spencer and seconded by Sloan to adjourn the meeting at 6:58 pm. Motion carried. Aye-3 Nay-0

**The next meeting will be held on April 15, 2020 at 6:00pm.**

  
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Willis Spencer

Clerk