

*“Working Together, To Build Student Success, In A Caring Place”*

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**Regular Board Meeting Minutes**  
**October 20, 2022; 6:00 PM; HES Library**

**Call to Order:**  
**By the presiding officer Amiee Bortolussi**

**Open Session:**

**Time: 5:32pm**

**1.0 Welcome Audience/Pledge of Allegiance/Opening**

- 1.1 Public Hearing: **None**
- 1.2 Changes to agenda: **5.2.5 Approve - 2021-2022 Unaudited Actuals & Budget Transfers**
- 1.3 Approval of Agenda: **Motion to approve Agenda made by Bortolussi. Second by Mylan. Motion passed.**

**2.0 Public Comment:** Under this item, the public is invited to address the Board regarding items that are on the open session agenda. Speakers are limited to three minutes each. Please be aware that this is a business meeting held in a public place and that the Board is prohibited by law from acting on any item not listed on the agenda. **None**

**3.0 Consent Agenda:** Items listed under the Consent Agenda are routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

- 3.1 Approval of Minutes - 9/14/22 Regular Meeting
- 3.2 Approve - Batch # 0922
- 3.3 Approve - Batch # 1002
- 3.4 Approve - Batch # 1014

**Motion to approve Consent Agenda made by Mylan. Second by Sloan. Motion passed.**

**4.0 Reports**

- 4.1 Teachers report - **The teachers emailed Superintendent Dustan an update on what the students are learning and it was read aloud to the board. 8th Grade fundraising is going well.**
- 4.2 Athletic Director Report - **Volleyball is complete and Basketball will begin soon.**

**5.0 Finance and Facilities**

**5.1 Business/Facilities Report**

- 5.1.1 Facilities Updates - **We received a quote from Layton Tree removal to remove a cedar tree. The campus is looking really good. The kitchen remodel will happen over the breaks. We are working on a grant request for a new boiler. Quotes are being requested for gutters and siding.**

**5.2 ACTION ITEMS**

- 5.2.1 Approve - Teacher in Charge Annual Stipend - **Motion to approve made by Mylan. Second by Sloan. Motion passed.**
- 5.2.2 Approve - 2022/2023 CSEA Contract and Salary Schedule - **Motion to approve made by Bortolussi. Second by Mylan. Motion passed.**
- 5.2.3 Approve - Revision to 2022/2023 Unrepresented Salary Schedule - **Motion to approve made by Sloani. Second by Bortolussi. Motion passed.**
- 5.2.4 Approve - Approve 2022/2023 Confidential Employee Salary Schedule - **Motion to approve made by Mylani. Second by Sloan. Motion passed.**
- 5.2.5 **Approve - 2021-2022 Unaudited Actuals and Budget Transfers - Motion to approve made by Bortolussi. Second by Mylan. Motion passed.**

**6.0 Policy and Governance**

**6.1 Superintendent report**

- 6.1.1 October 2022 Williams Compliant Report - **0 Complaints**

**6.2 Action Items**

6.2.1 Board Policy Updates - 10/2022 - 1st Reading

- BP3515.3 District Police/Security Department
- AR3515.3 District Police/Security Department
- BP 4118 Dismissal/Suspension
- AR 4118 Dismissal/Suspension
- BP 4119.1/4219.1/4319.1 Civil and Legal Rights
- BP 4140/4240/4340 Bargaining Units
- AR 4161.2/4261.2/4361.2 Personal Leaves
- AR 4161.5/4261.5/4361.5 Military Leave
- BP 4216 Probationary/Permanent Status
- BP 4218 - Dismissal/Suspension/Disciplinary Action
- AR 4218 - Dismissal/Suspension/Disciplinary Action
- BP 4218.1 Dismissal/Suspension/Disciplinary Action (Merit)
- BP 6158 Independent Study
- AR 6158 Independent Study
- BP 6164.2 Guidance/Counseling Services
- BP 6178 Career Technical Education
- AR 6178 Career Technical Education
- BP 7110 Facilities Master Plan
- BP 7150 Site Selection and Development
- AR 7150 Site Selection and Development
- Bylaw 9100 - Organization

6.2.2 Board Policy Updates - 7/2022 - 2nd Reading and APPROVAL

- BP 0420.41, EX 0420.41
- EX 1113
- AR 1312.4, EX 1312.4
- BP 3110
- AR 3517, EX 3517
- BP 3523, AR 3523
- BP 3550, AR 3550
- BP 3551, AR 3551
- BP 3553, AR 3553
- AR 4112.2
- AR 4161.8/4261.8/4361.8
- AR 6173.1

Motion to approve made by Mylan. Second by Bortolussi. Motion passed.

6.3 **Superintendent Items** - Superintendent Dustan shared his appreciation for Administrative Assistant, Julie Williams. He also appreciates the success of coaches and volunteers during Volleyball.

6.4 **Board Member Items** - Board President Bortolussi asked about s

**7.0 Closed Session:**

**Time: 6:19**

7.1 Public Employee Appointment/ Employment/Resignation/Request for Leave (GC 54954.5/54957):

7.2 Personnel Matters Pursuant to Government Code 54957: None

7.3 Student Discipline Matters (Education Code 35146): None

7.4 Evaluation of Performance (GC 54957): None

7.5 Conference with Labor Negotiator (GC 54957.6): None

**8.0 Return to Open Session**

**Time: 6:40**

8.1 Disclosure of action in Closed Session, if any. GC 54957.1 (A) (5) Superintendent

**9.0 Adjournment** - Motion to approve made by Sloan. Second by Bortolussi. Motion passed.

**Time: 6:41**

## Next Regularly Scheduled Meeting: November 17, 2022

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*The Hornbrook Elementary School District welcomes you to its Regular meetings scheduled on the second Wednesday of each month at 6 p.m. at the Hornbrook Elementary School District Library or other posted location. Open Session generally starts at 6:00 PM followed by closed session at 7:00PM. Not all board meetings follow this format. Please see the Board Agenda for specific details including Special Meetings.*

Documentation supporting the items on this agenda is available for public review in the **District Office** during normal business hours. Occasionally, office hours may vary. Please call in advance for changes in District Office Hours. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District Office 48 hours prior to the meeting. POSTED: October 14, 2022.